

# ARCHER COUNTY APPLICATION FOR EMPLOYMENT

## Personal Information

Name \_\_\_\_\_ Date \_\_\_\_\_

Social Security Number \_\_\_\_\_ Driver's License \_\_\_\_\_ State \_\_\_\_\_ Class \_\_\_\_\_

Home Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_ May we contact you at work? \_\_\_\_\_

## Position Applying For

Full-Time \_\_\_\_\_ Part-Time \_\_\_\_\_ Temporary \_\_\_\_\_ Summer Only \_\_\_\_\_

Referred By \_\_\_\_\_ Date Available \_\_\_\_\_

Have you ever been employed by Archer County? \_\_\_\_\_ If yes, when? \_\_\_\_\_

## Education

High School \_\_\_\_\_ Graduation Date \_\_\_\_\_

College \_\_\_\_\_ Graduation Date \_\_\_\_\_

Degree, Major \_\_\_\_\_

Business/Technical School \_\_\_\_\_

Special Skills \_\_\_\_\_

## References

Name	Address & Phone #	Business	Years Acquainted
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**AN EQUAL OPPORTUNITY EMPLOYER**

Work History

1. The Work History Must be completed in order for your application to be accepted and considered.
2. Please list most recent job first, including relevant volunteer experience.
3. Additional information, including resumes, may be attached to support but not replace, the fully completed application.
4. Copies of all required licenses, certifications and other documentation must be attached to the application upon submission.
5. No additional information will be accepted for consideration after the closing date.
6. If hired, you must provide documents verifying your identity and authorization to work in the U.S. within 3 days from the date of hire.

From (mo/yr)	To	Job Title		
Type of Business		Hrs/Week	Starting Salary	Final Salary
No. of Employees Supervised Directly                  Indirectly		Employer's Name		
		Complete Address		Phone #
Supervisor's Name			Supervisor's Title	
Description of Duties				

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		Complete Address		Phone #
Supervisor's Name			Supervisor's Title	
Description of Duties				

Do you object to having any of the above employers contacted? _____ yes    _____ no    If yes, explain below:	Former names under which your references and/or former employers would know you:

**STATEMENT OF CERTIFICATION**

The answers I have given are true and complete to the best of my knowledge and belief. I further request that former employers and any persons who have information concerning me to furnish such information to County of Archer officials and agree to hold such persons harmless and release them from all liability and damage for furnishing such information. I understand that failure to answer all questions fully and truthfully may result in disqualification of my application and/or termination of my employment

Signature \_\_\_\_\_ Date \_\_\_\_\_